

Acquiring a DOB Limited Gas Work Qualification as an Apprentice:

In order to be engaged in gas work, you **MUST** first be in the employ of and under supervision of an NYC Licensed Master Plumber.

While you are performing such gas work, you must be with a “Full Gas Work Qualified Journeyman” and under his/her “**PERSONAL** and **IMMEDIATE** supervision.” Limited card holders **MUST NOT** perform any gas work on their own under any circumstances

Apprentice Limited Gas Work Qualification Action Items

- 1. Create your ID on “DOB NOW: Licensing”.**
- 2. Collect the (9) documents listed in the Checklist below.**
- 3. Submit your application online.** *(An instructional video showing the online application submission process may be viewed by [Clicking Here](#). The password to view the video is **Meany1**.)*

REQUIRED (9) DOCUMENTS CHECKLIST	OBTAINED?
<p>Notarized affidavit, signed and sealed by a Licensed Master Plumber, stating the following:</p> <ul style="list-style-type: none"> - Your Job Title; - A detailed description of your duties; - The time period you worked under the direct and continuous supervision of the licensee; <p>Your affidavit must show a minimum of 6 months working under a NYC Licensed Master Plumber and should be based on the template affidavit given to you.</p>	
<p>ITEMIZED, NON-CERTIFIED Social Security History of Earnings for your entire work history</p> <ul style="list-style-type: none"> - THIS CAN BE OBTAINED BY VISITING ANY SOCIAL SECURITY OFFICE IN PERSON. - Check with your local Social Security office for hours of operation. - Print and complete Form SSA-7050 prior to visiting a Social Security Office - Applicable Fees may be paid by Credit Card, Personal Check, or Money Order made payable to “Social Security Administration.” 	
Plumbers Local One JATC Apprenticeship Enrollment Verification Letter	
AT-401 Apprenticeship Registration Form	
Valid Driver’s License, Learner’s Permit or Non-Driver ID	
<u>Original</u> Government Issued Social Security Card	
Birth Certificate, Passport or Green Card	
Completed Child Support Certification Form M-522	
Completed DOB Form DPL-1 (Select “Gas Work Qualification Only”)	

Once you have completed the process, be on the lookout for emails with further instructions from:
DOBNOWdonotreply@buildings.nyc.gov