



Joint Plumbing Industry Board Plumbers Local Union No.1 Trust Funds



Welfare Fund • Trade Education Fund • Additional Security Benefit Fund • 401(k) Savings Plan

Michael Apuzzo, Co-Chairman - Labor

Walter Saraceni, Administrator

Eugene S. Bocchieri Co-Chairman - Management

June 2018 (*Revised*)

Re: Dependent Eligibility Verification Program

Dear Participant:

We are all aware of how important it is to have adequate health care coverage. We also know how expensive paying for health care can be. As part of our commitment to control healthcare costs, the Plumbers Local Union No. 1 Welfare Fund (the "Fund") works hard to preserve the benefits we offer to you and your dependents. In order to continue to do this, on July 16, 2018 we will begin a Dependent Eligibility Verification Program conducted by HMS Employer Solutions, an independent firm. All Participants with listed Dependents will be required to participate.

The purpose of this verification program is to ensure that each dependent enrolled in the Fund is accurately listed and eligible for coverage. If you have a dependent enrolled in the Fund, you will receive a letter from HMS which will detail the steps and information required to keep coverage for your enrolled dependent(s).

During the verification phase, you will be asked to submit evidence of eligibility directly to HMS. Because this is an independent review, you must provide your documents to HMS to verify your dependent(s) regardless if your documents are on file with the Fund. **The Fund will not be able to provide copies of your documents to you or to HMS.** It's important for you to know that documents will be used solely to verify dependent eligibility so we can be assured that only those who are eligible for coverage are receiving benefits.

To better prepare for this verification, you should have the following documents readily available:

Covered Spouse	A copy of your marriage certificate AND one of the following: If married prior to 2018: A copy of the front page of your 2017 federal tax return confirming this dependent is your spouse; OR If married in 2018: A document dated within the last 60 days showing current relationship status such as a recurring monthly household bill or statement of account. The document must list your name and your spouse's name, the date and your mailing address. Healthcare bills will not be accepted as proof of eligibility as healthcare coverage is being verified.
Surviving Spouse	Copy of your marriage certificate or the participant's death certificate listing you as a spouse AND a copy of the front page of your 2017 federal tax return showing that you filed as single.
Children up to Age 26 and Surviving Children	Copy of the child's birth certificate or adoption certificate naming you or your spouse as the child's parent. Please note the document must list the first and last names of the child and parent(s); <u>For the Newborn Child of your unmarried dependent</u> (Newborn Children under age of 31-days) A copy of your unmarried dependent's birth certificate listing you or your spouse as the birth parent AND a copy of the newborn child's birth certificate listing your dependent as the birth parent.
Children up to Age 26 and Disabled Children	Copy of the child's birth certificate or adoption certificate naming you or your spouse as the child's parent. Please note the document must list the first and last names of the child and parent(s), AND a copy of the first page of your 2017 federal tax return listing your dependent was claimed as an exemption.

Detailed eligibility information, as well as a toll-free customer service number, fax number and customized web address will be included in the upcoming correspondence from HMS. In the meantime and as stated above, please prepare copies of the necessary documents. If you have questions, please contact HMS directly at the phone number that will be provided on their communications to you.

Thank you for helping us to manage our plan expenses so we can continue to provide health care at a reasonable cost.

Sincerely,

Plumbers Local Union No. 1 Welfare Fund

Board of Trustees